

MINUTES  
TONKA BAY  
CITY COUNCIL WORK SESSION  
AUGUST 12, 2025

1. CALL TO ORDER

The work session was called to order at 6:05 p.m.

2. ROLL CALL

Members present: Mayor Jennings and Council Members Anderson, Eckland, and Ottum. Also present were City Administrator Holl, City Planner Johnson, and Public Works Superintendent Schallberg.

3. DISCUSSION TOPICS

Zoning Ordinance Project Completion/Proposal – City Planner Johnson reviewed the status of the zoning ordinance and proposed a contract extension from WSB at a cost of approximately \$12,000. Council discussed the project and noted that it is currently on hold due to a lack of funds but agreed it should be completed given the ordinance's outdated nature. City Administrator Holl informed Council that the planning and zoning expenses are currently lumped together, making it difficult to track actual escrow costs. For the 2026 budget, Holl recommended breaking expenses into separate line items for general planning, zoning work, escrows, and code enforcement. Council agreed to work out the details in a future Work Session Meeting and then place the proposal on the Regular Council Meeting agenda for approval. Remaining steps include:

- Completing review of remaining ordinance chapters (notably performance standards and impervious coverage requirements, the latter requiring DNR approval).
- Determining public engagement methods (summary of major changes, possible open house before public hearing).
- Scheduling special meetings/planning reviews, starting with the first September Work Session.

City Truck for Repair or Replacement Discussion – City Administrator Holl and Public Works Superintendent Schallberg reviewed options for addressing the breakdown of the 2012 Ford F550, which suffered a blown cylinder. Repairing the long block would cost about \$24,000 but provide little or no warranty on the aging diesel engine. Replacing the engine with a used one was deemed unviable due to poor availability, high cost, and condition. Purchasing a new F550 chassis alone would cost \$61,990, with retrofitting the old hydraulic box bringing the total to \$86,015; a new truck and box would cost \$102,251. Another option is a new one-ton truck at \$52,671. Leasing options are still pending, and used trucks available through state bid or surplus were in worse condition than the current vehicle. Current fleet includes: 2020 F550, 2012 F550 (damaged), and 2015 F350.

Discussion Notes:

- Funding options include general fund reserves or unused liquor store proceeds (commonly used by cities for one-time purchases).