

MINUTES TONKA BAY  
CITY COUNCIL WORK SESSION  
MARCH 11, 2025

1. CALL TO ORDER

The work session was called to order at 6:00 p.m.

2. ROLL CALL

Members present: Mayor Jennings and Council Members Anderson, Eckland, Ottum, and Jennings. Also present were City Administrator Holl, and City Engineer Bradford.

A motion to approve the agenda was made by Council Member Eckland. Council Member Anderson seconded the motion. Ayes: Anderson, Eckland, Ottum, and Jennings. The motion carried.

3. DISCUSSION TOPICS

**LMCD Rental Ordinance Update** – City Administrator Holl provided an update on the Lake Minnetonka Conservation District's (LMCD) ordinance changes requiring commercial rental watercraft to obtain a license. LMCD is offering cities the option to approve or deny rental organizations before LMCD grants a license. Mayor Jennings noted this issue aligns with previous city concerns regarding rental watercraft operations and public access. A few surrounding cities previously sought to restrict commercial rentals due to parking concerns, and this new ordinance allows cities to regulate rentals at municipal launches. Council Member Anderson stated that parking congestion is a primary concern, particularly around the Caribbean, rather than boats and trailers.

*City Attorney Nason arrived at 6:09.*

Holl clarified that if the city opts in, LMCD would require written city approval before issuing licenses, but an ordinance would be needed to enforce notification requirements. Holl suggested that if the city requires LMCD notification, a clear administrative process should be established. Council also discussed the need to review how other cities manage similar regulations and define approval criteria and timelines. Council directed Holl to reach out to LMCD and confirm that Tonka Bay wants to be notified and clarify whether LMCD will only notify us if we have an ordinance in place or if they will proactively seek our approval regardless.

**Review of SF1268 Local Zoning Control/Land Use Update (Andrew Myers) -**

State Representative Andrew Myers is seeking city input on a proposed bill regarding local zoning control and land use, specifically mandating parking requirements. Mayor Jennings noted that similar bills have been introduced at the state level, and he supports maintaining local control over such decisions. City Attorney Nason clarified that the bill would prohibit cities from setting parking requirements for residential, commercial, and industrial properties. Council viewed this as an overreach into local governance and saw no reason to support it. Mayor Jennings will compose a letter to Representative Myers outlining the

city's stance. Jennings requested the topic be added to the next city council meeting for full council approval.

**Code Enforcement Process Update** - City Administrator Holl provided an update on the city's code enforcement process. Holl stated, initially WSB was designated for enforcement, but a formal process had not been established. Lori Johnson and Andrew Upton with WSB will now be assisting in enforcement. Since the city follows a complaint-based system, the process starts when a resident submits a complaint, Upton will evaluate the issue against city ordinances and if a violation is found, a notice is sent to the responsible party outlining the issue and required corrections. Follow-ups are conducted to ensure compliance, with additional notices issued if necessary. If violations persist, the next step may be prosecution. The goal is to establish a clear and consistent code enforcement process that ensures compliance with city ordinances while maintaining proper documentation and accountability. The code enforcement process begins with residents submitting a complaint form. The city then evaluates whether a code violation exists. If a violation is found, a structured process is followed to notify the responsible party and guide them toward compliance. The ultimate goal is to ensure resolution—either by correcting the issue or confirming that no violation exists. This approach provides clarity for residents and ensures all complaints are addressed systematically.

ADJOURNMENT

The meeting was adjourned at 6:41 p.m.

Attest:   
Gildemeister, City Clerk

  
Jennings, Mayor