

**APPROVED MINUTES
TONKA BAY CITY COUNCIL
REGULAR MEETING
October 9, 2018**

1. CALL TO ORDER

The regular semi-monthly meeting of the Tonka Bay City Council was called to order at 7:00 p.m.

2. ROLL CALL

Members present: Mayor De La Vega, Councilmembers Anderson, Jennings and Ansari (7:35 p.m.). Also present were City Administrator Tingley, Public Works Superintendent Bowman and City Attorney Biggerstaff.

Members absent: Councilmember LaBelle.

3. APPROVAL OF AGENDA

Anderson moved to approve the agenda as submitted. Jennings seconded the motion. Ayes 3. Councilmembers Ansari and LaBelle were absent. Motion carried.

4. CONSENT AGENDA

Anderson moved to approve the following consent agenda items:

- A. Regular Meeting Minutes of September 25, 2018 as amended by De La Vega: Page 3 Section 9 Paragraph 6, 'priority' to 'history'.**
- B. De-Icing Permits**
- C. 2018 Hennepin County Hazard Mitigation Plan**

Jennings seconded the motion. Ayes 3. Councilmembers Ansari and LaBelle were absent. Motion carried.

5. MATTERS FROM THE FLOOR

None.

6. SPECIAL BUSINESS

None.

7. PUBLIC HEARINGS

None.

8. OLD BUSINESS

- A. Speed Bumps**

Tingley discussed the cost and possible locations of using sets of five 6' speed bumps in an X-pattern.

De La Vega detailed his observations from driving on Birch Bluff Road and Pleasant Avenue. Based on his observations, De La Vega suggested placement locations of the speed bumps. Jennings agreed with De La Vega that the Council should be strategic with the placement of speed bumps rather than placing them at recommended predetermined distances.

Jennings suggested holding a community meeting to gather resident's opinions and concerns. De La Vega agreed.

De La Vega and Tingley discussed the requirements of possibly placing a stop sign in the area near Crescent Beach.

The Council and Tingley discussed the cost of the speed bumps.

Jennings and Tingley said they would coordinate to determine a community meeting date.

B. Wekota Park Playground Equipment

Tingley updated the Council of the quotes for the playground equipment and GameTime Equipment's grant.

De La Vega and Tingley discussed GameTime Equipment's grant and other grant opportunities.

Tingley stated that Public Works would remove the pea rock and the new playground equipment would be professionally installed. He also added that Public Works would be removing the swing set to allow access to a tree that needs to be removed.

Anderson, De La Vega, Bowman and Tingley discussed reusing the pea rock.

De La Vega inquired about the wood border. Bowman replied that Public Works would remove the wood border, the playground area would be landscaped to allow for better drainage, and a trail for ADA accessibility would be added.

De La Vega and Bowman talked of possibly replacing the swing set in Old Orchard Park with the swing set from Wekota Park.

The Council discussed the presented playground equipment options. De La Vega noted that he liked the proposed Landscape Structures Design #2 playground equipment. However, a swing set was not included, and he would like to add one. Jennings agreed.

Jill Maki, 30 Pleasant Lane West, stated that her son liked the proposed Minnesota-Wisconsin Playground equipment and the proposed Landscape Structure Design #2 playground equipment and explained his reasons. She inquired if the Council has received input from other children. De La Vega answered no because this was the first opportunity the Council had to view the proposals.

De La Vega recommended declining the GameTime grant and to apply for the Hennepin County Youth Sports playground equipment grant.

Tingley recapped the Council's discussion; decline GameTime's grant, apply for the Hennepin County Youth grant and re-evaluate after the City received correspondence from the Hennepin County Youth grant.

De La Vega requested that the individual pieces of playground equipment of the proposed Landscape Structures Design #2 be described.

De La Vega and Bowman discussed possibly obtaining other proposals.

Councilmember Ansari arrived at 7:35 p.m.

Jennings suggested posting renderings of the playground equipment options during the tree lighting ceremony to allow children of the community to comment. De La Vega added that the children may vote by placing stickers on the drawings.

C. Municipal Dock Locks

Tingley updated the Council of the municipal dock locks and obtained quotes.

The Council and Bowman discussed if both sides of the gate had locks and how that influenced safety concerns.

The Council and Tingley discussed WIFI at the docks.

The Council requested more information and a physical example of the double-sided locks.

Jennings asked about a keypad or fobs. Tingley answered that the lock could have both.

De La Vega summarized that the lock should have a card or a fob to enter and exit.

Jennings, De La Vega and Tingley discussed the possibility of requiring deposits for the card/fob.

D. Welcome Sign – Pleasant Avenue

Tingley recapped the history of the Welcome Sign, his meeting with Ansari and Jill Maki and available funding to purchase the sign. He also described the provided two sign options.

Anderson and De La Vega both stated they were in favor of the horizontal sign option. Jennings remarked he also favored the horizontal sign, but it appeared to be too large. De La Vega recommended to slightly decrease the size. Ansari agreed. Anderson, De La Vega and Jennings discussed the size of the sign.

De La Vega remarked that he thought the sign should be placed in the right-of-way of the center of the Birch Bluff Road/Pleasant Avenue intersection. Jennings noted that he preferred the sign to be placed on the side of Pleasant Avenue. Ansari explained her concerns of placing the sign in the right-of-way of the center of the Birch Bluff Road/Pleasant Avenue intersection.

The Council discussed sign material options.

The Council directed staff to:

- Research a wood sign, similar to the wood park signs; and
- Take a photo of a 96" x 24" cardboard cutout in the right-of-way of the center of the Birch Bluff Road/Pleasant Avenue intersection.

9. NEW BUSINESS

A. Limited Use Agreement – 4330 Manitou

Tingley summarized the history of the gazebo at 4330 Manitou Road which was placed partially in the fire lane and the limited use agreement.

De La Vega commented that the Council preferred not to allow limited private use of public property; however, the Council has made exceptions in the past and detailed those exceptions.

Tingley noted that the agreement stipulated that the City may terminate the license at

any time.

De La Vega questioned the fee amount and the administration of the agreement. Tingley answered that the fee was the cost for the attorney to draft the agreement and that there are not any foreseeable administrative costs.

De La Vega recommended amending the agreement to allow for costs to be assessed to property taxes, deleting the word 'permanently' from Section 7 and adding 'or improved' to Section 9.

Anderson moved to enter onto a Limited License Agreement with Michael Schultz at 4330 Manitou Road which includes the discussed recommended changes. Ansari seconded the motion. Ayes 4. LaBelle absent. Motion carried.

10. MATTERS FROM THE FLOOR

None.

11. REPORTS

A. Administrator's Report – Tingley recapped his discussions with the residents of 125 and 135 Crabapple Lane regarding the sewer pumps in each of the houses. Bowman detailed the sewer pumps. Bowman and De La Vega discussed the cost of installing a sewer pump for the two houses. The Council and Tingley discussed the cost of adding a sewer pump and possible financing for the homeowners.

Ansari described an email she and Tingley received regarding trees in the City. Tingley asked the Council if he should contact an arborist to conduct a tree survey. De La Vega indicated a tree survey was conducted approximately ten years ago. Ansari inquired if Bowman could conduct a tree survey. Bowman answered no because he was a tree inspector and not an arborist. De La Vega suggested that Bowman mark specific trees which an arborist may examine.

Tingley commented that:

- The Tree Lighting Ceremony will be on November 29;
- Section 950 Max Load Limits will be brought to Council October 23;
- There will be three public hearings at the October 23 Council meeting; and
- That his six-month review is due in early November.

De La Vega directed staff to present information regarding the Manitou Park parking lot to Council.

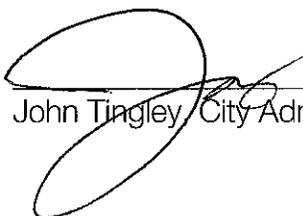
- B. Jeff Anderson – Finance, Fire Lanes and Public Access, Technology – No report.
- C. Elli Ansari – Parks and Playgrounds, LMCD, Sanitation and Recycling - No report.
- D. Adam Jennings – EFD, Commercial Marinas, Municipal Docks – Jennings stated that the Excelsior Fire District’s open house was a success. He also updated the Council of current and future emergency services. The next Excelsior Fire District meeting is on November 14 and the public is encouraged to attend.
- E. Bill LaBelle – Building Inspection, Municipal Buildings and Grounds – Absent.
- F. Attorney's Report – No report.
- G. Gerry De La Vega –SLMPD, Administration, Public Works – De La Vega noted that there will be a SLMPD coordinating meeting on October 10.

12. ADJOURNMENT

There being no further business, it was moved by Anderson to adjourn the meeting at 8:26 p.m. Jennings seconded the motion. Ayes 4. LaBelle was absent. Motion carried.


Gerry De La Vega, Mayor

Attest:


John Tingley, City Administrator/City Clerk